



Company: Vizgen, Inc.
Title: Corporate Controller
Location: Cambridge, MA
Date: September 14, 2020

About Vizgen

Vizgen is a rapidly growing company developing the next generation of spatially resolved genomic profiling tools that enable researchers to gain new insight into the biological systems that underlie human health and disease. The company's groundbreaking MERFISH spatial transcriptomics technology images RNA molecules with high accuracy and unrivaled detection efficiency at subcellular resolution. MERFISH provides transformative insight into a wide range of tissue-scale basic research and translational medicine in oncology, immunology, neuroscience, infectious disease, developmental biology, and regenerative medicine. For more information, go to www.vizgen.com

Summary

We seek highly-motivated individuals with the dedication, integrity, and creative spirit needed to thrive in an innovative company. Working at Vizgen offers a unique opportunity that combines the fast pace and growth opportunities of a startup with the intellectual rigor and creativity of academia. Our salaries are competitive, our benefits are generous, and our team is exceptional.

The role provides an excellent opportunity to engage in key decisions and activities to transform an early stage company into an industry leader in the exciting and rapidly growing field of spatial genomics. We are looking for a passionate, team-oriented person, that has a deep understanding of creating successful business models in Life Sciences and enjoys working in an energetic and entrepreneurial environment.

Job Description

We have an immediate opening for our first full-time Controller, reporting to the Chief Financial Officer. This key financial position will be committed to partnering with all departments within Vizgen and work with the CFO to build a "best-in-class" finance organization. This is a terrific opportunity for an extremely motivated individual looking to broaden their operational knowledge by having exposure to tasks across multiple accounting sub-functions, including FP&A, technical accounting, process improvement and information system optimization.

Specific Responsibilities

- Oversee all accounts, ledgers, and reporting systems ensuring compliance with appropriate GAAP standards
- Participate in key areas of the monthly financial close to ensure timely and accurate reporting on financial results
- Ensure that appropriate systems and internal controls are implemented and maintained including overseeing the maintenance of QuickBooks accounting, Expensify expense reimbursement and purchasing software and implementation of ERP system.
- Perform general ledger account analysis and reconciliations



- Manage accounts payable, accounts receivable and payroll with supporting resources
- Consistently analyze financial data and present financial reports in an accurate and timely manner
- Communicate clearly monthly, quarterly, and annual financial statements; monitor progress and changes and keep senior leadership abreast of Company's financial status
- Assist CFO in the annual budgeting and planning process
- Oversee all financial accounting to ensure that expenditures are consistently aligned with budgets
- Work in partnership with all other functional areas, continuously collaborating to assess the financial efficacy of program operations and establish finance and administrative systems to support program operations
- Assist CFO in coordinating annual audit activity.
- Other responsibilities as normally required of Controller

Job Requirements

- 10+ years experience in the accounting and finance sector.
- 5+ years experience managing accountants and the accounting and finance process.
- 5+ years in a position equivalent to a controller or higher responsibilities
- "Big Four" or national accounting firm audit experience is preferred but not required
- Strong experience in both the private and public accounting sectors is preferred
- Demonstrate a passion for supporting others at all levels of a company, at times
- Knowledge of GAAP including revenue recognition
- CPA and/or public accounting background is a plus
- Strong analytical skill set and proactive approach
- Incredibly detail-oriented and results driven
- Collaborative team player, while also comfortable operating autonomously
- Strong Microsoft Office skills
- Familiarity with accounting applications such as Quickbooks and Expensify and midlevel ERP systems
- Exemplary planning skills with the ability to multi-task and prioritize tasks
- Willingness to be hands on and get heavily involved in transaction details
- Must be able to work at times at the Company's office in Cambridge, MA

Other Desired Attributes

- Strong intellect with excellent interpersonal skills, good judgment, sound business sense and self-confidence -in decision-making.
- Quick study with a high level of energy and commitment, drive and ambition.
- Ability to build relationships and influence decision-making in a fast-paced environment
- Appreciation and passion for the goals of the organization and personal achievement

We offer a competitive salary, meaningful stock ownership, 401K, health benefits, a great work environment and the opportunity to enter a high-growth startup company. We are recruiting candidates who have demonstrated leadership and excellence throughout their careers and are excited by the prospect of tackling challenging technical problems.



WE ARE AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

Vizgen affords equal employment opportunity to all qualified persons regardless of race, color, religious creed, national origin, age, military status, sexual orientation, disability, genetic information, gender identity, gender expression or gender unless based upon a bona fide occupational qualification.